

**FORKED RIVER
PRESBYTERIAN CHURCH
ANNUAL REPORT 2023**

1873-2023



THE 2023 ANNUAL REPORT OF THE FORKED RIVER PRESBYTERIAN CHURCH

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MISSION STATEMENT

FORKED RIVER PRESBYTERIAN CHURCH

Created in 2001

The purpose of the Forked River Presbyterian Church is to acknowledge and declare the presence and the power of the triune God: Father, Son, and Holy Spirit.

Empowered by the Holy Spirit, we will continue the work of Jesus Christ by loving God, God's world, and each other.

We are committed to becoming a church where every person has an opportunity to be connected to God and others in a safe, loving, and inclusive community where faith grows, the gospel spreads, and the mission of caring for each other and God's world is advanced.

FORKED RIVER
PRESBYTERIAN CHURCH

This statement was created in 2018

We welcome you with great joy!

**No matter what your present status
is in the Church;**

**no matter what your current family
or marital situation;**

**no matter what your past or present
religious affiliation;**

**no matter what your personal
history, age, sexual orientation,
background, lifestyle, race or color;**

**no matter your own self-image or
esteem;**

**we invite, welcome, accept, love,
and respect you at Forked River
Presbyterian Church!**

WELCOME STATEMENT



Forked River Presbyterian Church

131 North Main Street
Forked River, NJ 08731
(609) 693-5624

"For I am about to do something new. See, I have already begun! Do you not see it?" (Isaiah 43:19)

Holiday celebrations often come with great anticipation and enjoyment. We make room and make ready for loved ones, friends and family to come together, to be in the same space and share in the same joy. Of late, we are quick to post and spread the love with photos and selfies, telling all who might see that it was wonderful!

That is what the Spirit is doing at our beloved Forked River Presbyterian Church. Our faith-home for over some 150 years, our center of celebration and joy is becoming that gathering place for a greater community. Oh yes friends, the Spirit has us expanding the table and making room so we might extend God's blessings to more of God's people.

While we are still adjusting, still going through a period of growth and change, FRPC has become known...

- for a weekly worship that is a dynamic celebration of God's grace.
- as a center of spiritual and physical nourishment; a place of instruction and learning where adults and children come to learn and grow in the Lord.
- as a gracious host for a renowned Vacation Bible School (VBS).
- as a destination for music:
 - with all the joy of Advent through our Christmas Cantata and the deep pondering offered by humbled voices on Good Friday,
 - offering a chancel choir that can lift up the familiar tunes anew and have one singing and praying as your being rejoices in the Lord.
 - with a bell choir fondly known as "Jim Randall and The Randallettes" who lift one's hearts in praise.
 - with uplifting, toe tapping and even danceable music from church preludes, introits and postludes to welcoming the Rave-Ons and anticipated in the gifts of Dakota & Elle.
- to be a community of fellowship and food that pours out to the front lawn.
- as a place for healing through yoga, meditation, mourning and grief support, addiction recovery and support, pastoral care and spiritual guidance.
- to be a place for family and friends to celebrate life's milestones.
- for our kitchens that feed the hungry.

And all this is happening because of the love and dedication of all of you who give of your time and resources and offer your very selves to be vessels of God's blessings. For some, it's just "who we are". For many, it's wonderful... something new! Something begun.

May you always see it.

Rev. Paul

Board of Trustees Annual Report 2023

The Session of the Forked River Presbyterian Church operates under a unicameral system. Session members are elected to serve as both Elders and Trustees. The Elders, in participation with the Pastor, are responsible for the congregational and ecclesiastical aspects of the church's life. The Trustees are responsible to administer corporate business of the Church.

The Trustees of the Corporation shall elect from their members, a President of the Board of Trustees. This is my fourth year as president of the Board of Trustees. I was elected at the January 2020 Session meeting.

According to the Presbyterian Church USA Book of Order (G-7.0402) The Board of Trustees shall have the power to receive, hold, encumber, manage and transfer property, real or personal.

There was no buying or selling of property in 2023.

The Forked River Presbyterian has been notified by the State of New Jersey that there is an encroachment on our property. Adjustments need to be made to the area along the north side of the Church and the north parking lot entrance. The exact plan of action and the exact cost to comply with the state is not yet finalized.

Respectfully Submitted,

Lisa Christensen, Clerk of Session
On behalf of the Board of Trustees

**Forked River Presbyterian Church
Clerk of Session Report for 2023**

The Session of the Forked River Presbyterian Church operates under a unicameral system. Session members are elected to serve as both Elders and Trustees. The Elders, in participation with the Pastor, are responsible for administering the corporate business of the church.

Reverend Paul Quevedo has been our Pastor, as of August 2021. Reverend Paul serves as the spiritual leader of the congregation as well as the head of staff. In that capacity, he supervises the activities of four part-time paid employees. He participates in the Sacraments, counseling, and pastoral calling. Reverend Paul leads the Church to fulfill its mission statement.

The Session usually consists of twelve Ruling Elders. The makeup of the Session at the end of 2023 was eleven Elders-ten women and one man, with one vacancy. Reverend Paul serves as Moderator.

The Session Committee Chairs at the year end December 2023 were:

Property Management:	Elder Joe Mathis
Christian Education:	Elder Kelly Fitzpatrick
Connections Committee:	Elder Kate Mason
Rentals Committee:	Elder Tim Neil
Finance and Audit:	Elder Linda DeLotto
Mission:	Elder Isabel Orriss
Nominating:	Elder Isabel Orriss
Personnel:	Elder Linda Kostrowski
Worship:	Elder Donna Gilmore and Leslie Hession
Stewardship:	Elder Karen Thomas
FRPC Web Page:	Elder Karen Thomas

President of the Bd. Of Trustees: Elder Lisa Christensen
 Memorial Committee: Elder Brigitte Wixted

By an act of Session, the Membership Committee was declared inactive and its responsibilities were delegated to the Pastor.

Membership on all committees is open to any active member, with the approval of Session. Participation is actively sought. The Session gratefully acknowledges the dedication and effective participation of these Elders and members who serve on all of the committees.

Our Board of Deacons consisted of: Joyce Howells, Ed Thomas (Deacon's Corner Enews), Heidi Hillinski, Sue Aliseo, Fran Haddad, Susan Keith, Stephanie Shea, Susan Hender, (Co Moderator), Bob Kirsch, Carol Neil, and Liz Ferrise. Cindy Czahor was a Co- Moderator. Her passing left an open term to be filled by the Nominations Committee. Lois Neuberger worked with the Deacons as the Military Prayer List Coordinator, sending out cards to those military folks for whom we have addresses, several times per year. We had one vacancy on the Board of Deacons.

The Statistical Report is as follows:

there was an error in reporting that has been updated with the Presbytery to reflect a current number of 107

Membership as of December 31, 2022	107
Membership (<i>coming to church</i>) December, 31, 2023	102
Confirmant	1
Transferred in	3
Transferred out	1
Deceased	8
Losses in 2023	9
Sacrament of Infant Baptism	1
Sacrament of Young Adult Baptism	0

Entered into the Church Triumphant: Bill Burnett, Bob Mattucci, George Meyh, Muriel Shepherd, Cindy Czahor, Elder Emily Turner, Elder Al Siecke and Don Reppert

The average Sunday attendance was 88

The Session is grateful to all our members and friends for their dedication, help, and prayers this year. It was wonderful to report such a great upswing in both our Church attendance numbers and our Financial numbers. We are moving in the right direction. We pray together we may continue to grow in spirit and serve our Lord Jesus Christ.

Respectfully Submitted,

Lisa Christensen, Clerk of Session

Board of Deacons—Annual Report 2023

John 13: 34 I give you a new commandment: Love each other. Just as I have loved you, so you also must love each other.

The Deacons of FRPC have been called to serve those in need who are hungry, grieving, ill or hospitalized, or otherwise in distress, both within and outside our congregation. Through the generosity of our caring church community and its contributions to the Care and Compassion Fund, we have been able to provide housing or utility assistance totaling \$8482 to a number of individuals and families. Support from the members and friends of FRPC has also made it possible to award countless supermarket and WaWa gift cards, worth hundreds of dollars, to those coming to the door for assistance. We are also immensely grateful to Connections for its donation from the Soup Sale. Thank you to Ed Thomas and Sue Morris for vetting the many requests for aid. We pray that the “culture of caring” amongst the congregation endures so that we may continue following Christ’s commandment to love one another.

In keeping with our culture of caring, we delivered 33 meals, made 18 visits to the home-bound, made 158 calls to ill or lonely folks, provided 17 rides to those in need of transportation, and accompanied Rev. Paul when he served communion to 15 members who were not able to attend church in person. The Deacons were also dedicated in sending out 1036 cards to those who were ill, hospitalized, mourning, or in need of support and encouragement. Sue Morris does a masterful job managing the prayer list and keeps the congregation, but especially the Deacons, up-to-date on what is happening in the congregation; we pray for those in need, and celebrate with those experiencing joyful moments in their lives.

Deacon Ed Thomas continues to pen a monthly message entitled “The Deacons Corner”. His writings are thought-provoking and inspiring. Most of the congregation receives them via email, but Ed mails a copy to those who don’t have email access.

Fran and Gary Haddad organized the Deacons’ Heart Rock Cafe in February. My grateful thanks to them for their time and generosity.

We mourned the passing of our fellow Deacon, Cindy Czahor in November.

My sincere thanks to these dedicated, caring and compassionate Deacons who have shared their time and talents with the FRPC church community this year.

Class of 2023; Ed Thomas, Heidi Hilinski. Fran Haddad, Joyce Howells

Class of 2024: Susan Keith, Stephanie Shea, Cindy Czahor, Susan Hender

Class of 2025: Susan Aliseo (Meal Coordinator), Carol Neil, Liz Ferrise, Bob Kirsch

Respectfully submitted,

Susan Hender, Moderator
Board of Deacons

PROPERTY MANAGEMENT (Formerly Buildings & Grounds Committee) ANNUAL REPORT 2023

Our main goal again this year and going forward in 2024 is to continue to focus on short term repairs and long term challenges of maintaining the church buildings and grounds at a reasonable cost. We have negotiated contracts with local contractors/vendors to do active and preventative work and find and repair problems. In 2023, some vendors, as well as some utility companies, have raised their prices, fees, and/or charges. We will have to adjust accordingly.

Though not in chronological order, listed below are some of the jobs and projects completed in three different areas of the church complex—C=Church/Sanctuary; H=Fetherman Hall; B=Both Church and Fetherman Hall (or outside on the church grounds):

- C - Repaired thermostat in basement
 - C - Boiler inspection passed 100%
 - C - Access and help “Basement First” service the dehumidifier
 - C - Replaced all light tubes in the church office
 - C - Repaired ladies room stall door lock
 - C - New lighting system installed for stained glass windows
 - C - Installed hand rail at choir loft entrance
 - C - Installed key box in church office
 - C - Replaced worn/tattered American flag
 - C - Replaced old 14” toilets in ladies room and men’s room with handicap accessible 17” toilets
 - C - Gave people rides to church and to the doctor or for tests
 - C - Second toilet in men’s room rebuilt(Flow Master)
 - C - Repositioned all Narthex track lights to shine on tables, etc.
 - C - Maintain all five split duct units
 - C - Met with Mark Pavuk to check out sound system
 - C - Process, review, and sign off on all Property Management bills
 - C - Answer questions on profit/loss
-
- H - Meet and give access to Kitchen Inspector — 100%
 - H - Unit One heat down, replaced broken belt
 - H - Met, gave access to kitchen fire inspection/supression system — 100%
 - H - Met with Ocean County Health Inspector for food truck renter kitchen use
 - H - Gave access to and helped set up for Blood Drive
 - H - Rebuilt Shark vacuum cleaner
 - H - Fixed ripped up mat in entranceway—took many hours
 - H - Set up for Girl Scouts, Cookies/Nuts distribution (twice a year)
 - H - Set 9 thermostats for scheduling after drawing up the schedule
 - H - Birds made nests in kitchen vents, hired a company to remove them
 - H - Hung new bulletin board, moved cabinet from basement in classroom for home school renters
 - H - Marilyn Stolte cleaned/organized Sunday School office
 - H - Ozane Pest Control added new bait pack in Classroom #1
 - H - Set up/take down for three separate Yoga classes
 - H - Replaced leaking feed pipe and sprinkler system
 - H - Replaced light switch, east wall, kitchen

H - Repair two cabinet doors
H - Got quote for replacing Hall flooring with vinyl
H - Met with/assisted Garon T. Plumbing, replaced flow valve in Hall Ladies room
H - Met with potential home school renter—gave tour/contract
H - Put up new clocks in classrooms
H - Ordered more Invade to get rid of the drain flies
H - Tightened all door handles on classrooms and restrooms
H - Re-attached back pack/coat rack to wall in classroom
H - Repaired outside kitchen door, new parts
H - Fixed coffee maker in kitchen
H - Fixed the spring on wooden door
H - Helped set up/took down tables/chairs for Holiday Craft Show
H - Snaked out drains in men's room
H - Worked with AISH Fire Protection to change out Fire Suppression Tank in kitchen

B - Ozane Pest Control

B - Work with Ocean Security/B Safe — Fire Alarm System

B - Work with AISH and B Safe — Monitoring System

B - Work with AISH — Fire Extinguishers

B - Passed State Fire Inspection — 100%

B - Drew up 2024 Property Management budget

B - Work with electricians on lighting projects, three light poles changed to LED lights for great savings

B - Change all 11 clocks inside for EST and DST

B - Adjust outside pole and building lights

B - Put up/took down all banners/event signs: VBS, Holiday Craft Show, Rave Ons, 150th Anniversary(which needed to be adjusted four times as it kept drooping), Blood Drive

B - Have posted all church events on town digital signs

B - Attend all related committee meetings

B - Annual State Fire Inspection was passed 100%

B - Replaced batteries in all thermostats, drew up schedules for all units

B - Had Mark Pavuk plow/cut perimeter with his DR brush mower

B - Worked with Buddy Robinson, A/C and heat unit maintenance

B - Watered all plants, inside and outside

B - Set up office for Property Management in church basement

B - July security check—four days closed

B - Met with DPW to fill potholes in our road

B - Took all broken/out of date electronics to town recycling

B - Met with gardeners, landscapers (RE: weed killer)

B - Sprinklers turned on and off, drained down outside faucets/hoses

B - Took church members to doctors, for tests, on errands

B - Worked with Comcast—new equipment added

B - Helped take 32 bags of donations to Your Grandmother's Cupboard in Toms River

B - Met with State Game & Wildlife Reps

B - Met all inspectors

B - Met with Mr. Cruz RE: drain pipes clogged in ground, rear of church

B - Cleaned out gutters

B - Stayed with Sue Morris in church office when assisting homeless

B - Broken water pipe in street, called in DPW

In addition to this, the money savings through the year must be mentioned

1] Most important Item: Total Property Management Budget used only 85%— a saving of \$10,000

Cleaning Service and Maintenance [not repairs] 74% — saving \$4,000

Repairs 49% — saving \$4,500

Utilities 92% — saving \$1,917 (That's with 104 hours in a week in rental, A/C, heat, water & sewer extra or 416 extra hours in a month or 17.3 extra days in a month

2] All savings and repairs are in the Annual Report:

a] Pole lights in parking lot over to Low Watts LED

b] All lights in sanctuary over to low watts LED

c] Split - duct units

d] New Handicap toilets

e] Other units Rebuilt

f] Love and Care on Maintenance to prevent breakdowns

In conclusion, here are some projects for 2024 (which are being carried over from several years back):

- More interior painting (to repaired damaged wall in sanctuary hallway)
- Remove globs of glue on the baseboard trim in sanctuary left by carpet installers

Respectfully submitted,

Joe Mathis

Chairman, Property Management

Annual Report 2023—Connections Community (Creating Community through Fellowship*)

It is our pleasure to report that 2023 continued to be up-beat and rewarding. With COVID a somewhat distant memory, we were able to provide fellowship and fundraisers throughout the year.

Also in 2023, Connections requested several church groups and committees to be responsible for one café a month. We were delighted to have partnered with the Deacons, Membership & Personnel.

As usual, January found the Team planning for the upcoming year. Following a brief winter recess over the Holidays, the Café reopened with fellowship at all monthly cafés. Participants appeared eager to catch up with friends and other members of the church family.

February found the café celebrating both Super Bowl Sunday and Valentines Day.

As in the past, stadium food was the fare of the day including the usual hot dogs, etc. Gary and Fran Haddad provided a table-top “pushcart” to add to the festivities. Valentines Sunday was celebrated with a red, pink and white color scheme and Valentines themed food.

March found the team deep into planning our St. Pat’s gala. This year we opted for a return to a sit-down dinner at the Township Recreation Center. The event was a tremendous success, with a total of 160 guests participating. In addition, this year we were fortunate to have entertainment supplied by Step Dancers from the D’Arcy School of Irish Dance, Irish Singer, Shay Mac, and Owen McCarthy, a young viola player. There were also drawings for door prizes provided by local businesses. All in all, Connections was justifiably proud of this fundraising event, raising \$4000 for FRPC.

In April, the Team once again held a pancake breakfast buffet on Palm Sunday, April 2. This is a very popular gathering for our church family – it is provided free, but with a request for a free will offering. Our Chef du jour, Gary Haddad, and helpers provided a wonderful meal.

May found us celebrating Mother’s Day on Sunday, 5/14. Small gifts were presented to all moms and ladies at the church. The day was one of recognition and an exceptionally lovely café.

On 5/21, Confirmation Sunday was celebrated to honor our newest church members. At the café, in addition to the usual fare, a lovely cake was provided in recognition of our confirmands. As we closed in on June, we celebrated Pentecost and had a church picnic at Gille Park. The weather was perfect and the food delicious. Many thanks to Sharon Schwarzkopf for spearheading and organizing this fun gathering and all who provided food and those who stepped up for grill duty! What a great fellowship event.

And of course, June provided us with the opportunity to honor all the dads/men in our church family at the last café of the church year. Food was “man based” – subs, pulled pork sandwiches, etc. Tokens of remembrance were presented to all the men.

After its summer hiatus, the team gathered in August to begin planning for another year of fellowship and reacquainting. Kickoff for 2023 was on September 21 when the café joyfully reopened with welcome back food provided by the Team. Turnout was excellent and it was truly an FRPC fellowship reunion.

October found the Team supporting two special events – the annual World Series café and Breast Cancer Awareness Sunday. The latter was something new for us but was so well received it will probably become an annual event. All donations were sent to the Susan G. Komen Breast Cancer Research Foundation. We were able to donate \$525, which was recognized by thanks from the Foundation and tripled by the organization as it was received by 10/31/23.

And as usual, World Series Sunday on 10/29 celebrated the two competing teams with an offering of stadium food. Special centerpieces of autographed baseballs and mini–Baby Ruth bars were provided by Leslie Hession and Donna Gilmore.

In December, Connections sponsored Souper Sunday on 12/3/23 – what a great way to start the Christmas season. This was the third year of running this fundraiser and it has become popular enough to make it an annual event. The Team provided six different kinds of homemade soup resulting in the sale of 154 quarts of soup which raised \$1580 for FRPC!

December closed out 2023 with our annual Cantata and reception. Considering the very rainy weather, we welcomed a large audience this year, most of whom stayed for the reception. The donations of food were plentiful and varied with enough to serve everyone leaving very few leftovers. Good planning!!!

Finally, as we close out our report, we would be remiss not to mention the ongoing support of the Captain’s Inn who helps us procure food and often donates it. A very special thanks to Chef Bob and the Owner, Debbie!

Respectfully submitted,

Leslie Hession and Kate Mason
Co-Chair, Connections

*Footnote: The Connections Community was formed about 17 years ago by a handful of church members to create an opportunity for connections within FRPC through fellowship and service.

Forked River Presbyterian Church Mission Committee - Annual Report 2023

The year 2023 came with its own challenges, but FRPC found so many ways to do the work of being Christ's hands and feet in the world through our funds, donations, time and talents. The mission work of the church is spread through many different committees, groups and needs. The Hunger Action Team and the African Mission Partnership do their own reports on the activities they lead, listed below are the rest of the mission projects and work of the church.

PC(USA) Four Annual Special Offerings — In 2023, FRPC participated mainly in the One Great Hour of Sharing offering of the four Special offerings of the PC(USA). Still, there are those who are dedicated to giving to these worthy causes. The 4 offerings are described below:

One Great Hour of Sharing — “Serves the ‘least of these’ among us by providing relief to those affected by catastrophic events, giving sustainable food resources to the hungry, and changing the structures that perpetuate poverty, oppression, and injustice.” This offering is taken at Lent and Easter time and is quite familiar to our church community. The children receive ‘fish banks’ to collect coins and to offer their part for this special offering. We faithfully collected the offering and gave **\$985**.

Pentecost Offering — “Helps the church encourage, develop, and support its younger members to build a life of faith with a foundation established during childhood.” Thanks to faithful members who donated, we gave **\$40** to this offering.

Peace & Global Witness Offering — “Provides tools and resources for the Church as we join together as active peacemakers at all times in all ways, like the reconciliation work in South Sudan, international advocacy at the UN, or a peace camp for kids in New Jersey.” This offering was once known to FRPC as the Worldwide Communion Offering and is still collected around the time of World Communion Sunday, the first week of October. We did not participate in this offering in 2023, but still collected **\$95** for this offering.

Presbyterian Disaster Assistance(PDA) — “Out of chaos, hope”. This is the emergency and refugee program of the PC(USA). A total of **\$1,380** was collected for this offering in 2023, which benefitted the Ukrainian Relief Program and victims of the earthquake in Mexico.

Overall in 2023, FRPC gave **\$2,500** to these worthy offerings that support the mission and ministry of the PC(USA) around the world and in our community. Going forward, envelopes for giving to the PC(USA) Special Offerings will be available in the church office for those interested.

Your Grandmother's Cupboard(YGC) — FRPC continued to accept and deliver donations for this ministry which provides clothing and other needs to those living in homelessness and poverty. We are incredibly grateful to Beverly Wallace who coordinates and delivers our donations, often storing overflow items in her own garage as the space YGC has for donated items is very small.

Respectfully submitted,

Isabel Orriss, Chair of Mission Committee

2023 HUNGER ACTION TEAM ANNUAL REPORT

THE PURPOSE OF THE HUNGER ACTION TEAM IS TO WORK TOGETHER TO EASE HUNGER IN OUR COMMUNITY.

HAT OFFERING

Donations are collected on the first and second Sunday of the month from the congregation. The exact amount of **\$3,106** was collected this year. The Hunger Action Team continues to collect donations—in the Soup Pot in the FRPC Narthex and personal donations—which are used to purchase produce for the Lacey Food Bank.

LACEY FOOD BANK

Food collections of non-perishable items, donated by the congregation, were delivered to the food bank sporadically through 2023, and donations to our two, new, blue collection bins by the sanctuary door continued. Also, a \$100 donation was made in support of Lacey Food Bank's 1st Annual Golf Tournament.

Produce Program— During the year, fresh produce is packed for the food bank clients. The produce is donated and purchased. Funds for the program come from donations from the congregation.

This year approximately **\$300 - \$400** was spent each month on produce. A total of **120 families** receive fresh produce each month. Produce was purchased from Silveri & Sons and Russo's Farms. Due to overwhelming donations of non-perishable items to the Lacey Food Bank around Christmastime, the Winter Food Drive was postponed until the spring. As usual, the FRPC congregation generously responded and four large bins full of non-perishable food items were delivered to the Lacey Food Bank.

8th ANNUAL MINI CROP WALK

A mini CROP Walk by our Sunday School children was held in October. This event was organized by the Sunday School staff. The children, who were sponsored by members of the congregation, friends and family, walked laps around the church parking lot. This year, **\$380** was raised at the church. Kudos to the Sunday School staff for a great job organizing it.

OUTREACH

As in the past, HAT supported the Lacey Schools Summer Lunch Program in coordination with Lacey United Methodist Church. In addition to the Summer Lunch Program, lunches were also provided during Christmas break from school. Our congregation supplied requested items for these programs: cereal and fruit cups for summer vacation and canned vegetables and turkey gravy for the Winter break. Members of HAT and volunteers from the congregation packed and distributed lunches to participating school children. Many thanks to the congregation for their generous help in donating food items and their time.

I would like to take this opportunity to thank the following:

- * The dedicated members of HAT: Joe & Donna Gilmore, Lorelle Gormley, Susan & Peter Hender, Jacqueline Hennessey, Heidi Hilinski, Joyce Huffert, Tommie Lou & Jeff Judson, Valerie Krusieski, and Rev. Paul Quevedo, without whom this committee could not function
- * Debbie McGovern for counting and wrapping the coin donations collected in the Soup Pot and bringing it to the bank for depositing
- * The congregation of FRPC which so generously supports this mission in abundance
- * Russo's Farms, who donated over \$1,200 in fresh produce

Respectfully submitted,
Isabel Orriss, Chairperson, HAT

AMP - African Mission Partnership

2023 Annual Report

The African Mission Partnership, a nonprofit organization, was formed in 2007. For the last few years, our church has continued to work with a nationwide group, The Amahoro Children's Initiative, to raise funds at Christmas for our friend, Caleb Rukundo, founder of Amahoro Children's Homes in Uganda, Africa. Caleb is a former street child who was rescued and now rescues other street children. They are given a safe, loving home, food, clothing and an education.

For our annual "Lighting the Way" mission, a string of clear lights is hung on the railing of the ramp leading up to the church entrance. For a \$10 donation, a clear bulb is replaced with a colored one.

Every colored bulb represents a special Christmas meal provided for one of "Caleb's Kids" with meat, veggies and dessert—a rarity for them. They also get to spend a day of fun at a local park!

Thanks to the overwhelming generosity of our FRPC family and friends, a grand total of **124 light bulbs** were sold to help Light the Way for Caleb's Kids in Uganda to have a delicious Christmas dinner and day of fun at a local park!

We will share the pictures of the days' festivities when they arrive. Thank you again to all who made this giving possible!

Respectively submitted,

Joe & Donna Gilmore

Forked River Presbyterian Church Nominating Committee — Annual Report 2023

Members of the Nominating Committee:

- Linda DeLotto
- Heidi Hilinski
- Fran Haddad
- Elizabeth Ferrise
- Rev. Paul Quevedo, ex officio
- Isabel Orriss, Chair

The Committee met in September. The purpose of the meeting was twofold: First, to fill three positions on the newly formed Endowment Committee and secondly to select members for the Deacons and Session, Classes of 2026, and to fill vacancies in both.

The following people agreed to serve:

Endowment Committee

- Loretta Wallerstein
- Ron Negra
- Bob Dougherty

Session – Class of 2026

- Leslie Hession
- Tim Neil
- Isabel Orriss
- John Roddy

Class of 2025 (filling unexpired term)

- Jeff Judson

Deacons – Class of 2026

- Fran Haddad
- Heidi Hilinski
- Joyce Howells
- Ed Thomas

Class of 2024 (filling unexpired term)

- Elaine Burnett

The Nominating Committee expresses its gratitude to Elder Donna Gilmore for her six years of dedicated Service.

Respectfully submitted,

Isabel Orriss, Nominating Committee Chair

2023 Annual Report Personnel Committee Forked River Presbyterian Church

- Linda Kostrowski, Chair
- Linda DeLotto
- Peter Hender
- Angie Kirsch
- Rev. Paul Quevedo, ex officio

We thank all our staff members for their contributions to the operation of FRPC. We are a small organization; that makes every effort by our employees more significant.

As 2023 opened, we were in negotiations with Michael Rosin, Director of Music, for more paid time off and/or an increase in salary.

Personnel met and constructed an offer of more paid time off and an increase in salary, pending a satisfactory performance review. Before that offer could be presented to Michael, he informed the choir that rehearsals would be rescheduled to a time that was unacceptable to the members of the choir. It was eventually discovered that Michael was committed to rehearsals and performances of his original composition in New York City to be held mid-February.

Rev. Quevedo received a letter of resignation from Michael Rosin dated March 13, 2023. His last Sunday would be April 23, 2023.

The Personnel Committee immediately went into search mode for a new Director of Music. We interviewed three applicants and met with two applicants in person. Our choice was Allison Stella. Her start date was June 11, 2023. We are beyond delighted to have her join us.

We thank Brian Gilmore for stepping in to provide beautiful music for services in the interim.

The fall performance reviews were conducted by members of the committee. They are to be commended for their conscientious interviews and analyses of job descriptions. Some adjustments were made to duties of our paid employees which will result in more efficient and balanced duties. For example, some of Joe Mathis's light duties in the bathroom and kitchen areas of Fetherman Hall will be performed by Tish Laird.

We felt strongly that we should offer our employees a 3% cost of living increase. We also were aware of the new minimum wage of \$15.13/hour.

Rev. Quevedo's effective salary will be increased to \$66,000.

Tish Laird, currently at \$15.25/hour, 10 hours per week: we recommended an increase to \$15.70/hour, and an increase in hours to 12 hours per week.

Joe Mathis, currently at \$14.50/hour, recommended increase to \$15.25/hour.

Sue Morris, currently at \$16.00/hour, 20 hours per week. It has been past practice to allow Sue to add hours at regular pay if she needed to work more hours. We recommended an increase in wages to \$16.50/hour, and an increase in hours per week to 22. No additional hours will be paid.

Allison Stella: currently at \$21,000 per year. We recommended an increase of 3%, for an annual salary of \$21,630. Allison will be reviewed again in June, at the anniversary of her hiring. We anticipate a larger salary increase at that time, estimated to be an additional \$1,000, or an annual salary of \$22,630.

Jim Randall: currently at \$4,500 per year. We recommended an increase of 3%, or an annual salary of \$4,635.

Again, we thank all members of the Personnel Committee for their contributions to Forked River Presbyterian Church.

Respectfully submitted,

Linda Kostrowski



Worship Committee Annual Report 2023

The worship Committee meets on the first Tuesday of each month at 10 AM in the Link Room. Our current members are Reverend Paul Quevedo, Music Director Allison Stella, Donna Gilmore, Joe Gilmore, Jacqueline Hennessey, Leslie Hession, Joyce Howells, Joyce Huffert, and Isabel Orriss. New members are always welcomed and appreciated.

The Worship Committee has many responsibilities which include reviewing and evaluating the form and content of our Worship services. The pastor attends all meetings and we discuss plans for future and special services. We also bring questions, suggestions and concerns from members of the congregation for consideration.

This is the committee that arranges for ushers and greeters for all church services, Joyce Huffert is the person who handles this task for us each week. Joyce Howells, a member of our committee, makes sure that our Worship Services are enhanced by arranging to have Scripture readers for each Sunday.

Members of our group prepare the sanctuary for Holy Communion and change parament colors according to the Liturgical calendar. Our Chancel Committee is responsible for the appearance of the sanctuary. This includes decorating and flower arrangement for both regular and special services as well as holidays. Many of the behind-the-scenes things that just seem to get done can be credited to the Worship Committee. In answer to the continuing problem with traffic flow in the Narthex, we took a "field trip" to that area and made changes that we believe have aided in relieving the congestion there.

Our Music ministry is part of this Committee. Our talented music director, Michael Rosin, left us shortly after Easter. A search committee was formed by the Personnel Committee and after receiving several applications, two members of our committee as well as a Christian Education representative joined in for the interview process.

We were so blessed to have Allison Stella accept our offer to become our new Music Director in June. Since then, she has become not only a great employee, but a beloved part of our church family. She has added her joy and enthusiasm for God and music resulting in growth in our Chancel Choir as well as making our music program even more wonderful. She works very well with Reverend Paul to make our Worship experience always very special. A beautiful Christmas Cantata was presented on December 10.

Our Chancel Handbell Choir, fondly known as the "Randallettes" continues to be under the able leadership of Jim Randall. After losing several members due to relocation and poor health, Jim has researched and found music written for smaller groups and we continue to enjoy bell music once a month!

We celebrate the Lord's Supper on the first Sunday of each month as well as on Maundy Thursday. Communion is served to our home bound friends after Worship as an extension of our church communion. We began this year continuing to use pre-filled packets containing the elements. Beginning in July we safely returned to our regular way of serving bread and juice with gluten free and sealed juice cup options made available. In order to have our children be connected to our congregants, we tried a few ways of serving Communion to our Sunday School kids. It has been determined that it is best to have children attending Sunday School invited to join us in the Sanctuary for participation in this sacred sacrament.

The Repast Committee is also a part of our Worship Committee. This group was established to provide desserts, coffee and room set-up as part of repasts held in Fetherman Hall for members and friends following funeral services in our sanctuary. In addition to individual memorials, we held a moving Service of Remembrance on All Saints Day for family and friends who had passed away during 2023.

This year, during Lent, we had a joint Ash Wednesday service with our Lacey United Methodist Church brothers and sisters in their sanctuary. Earlier that day Pastor Jonathan and Reverend Paul held a "Drive by" imposition of ashes in the parking lot of LUMC serving 18-20 people!

Maundy Thursday Service (also joint with LUMC) included a Seder creating the environment that was described in the Old Testament and the history of what Jesus was doing during His time. It was a great, educational experience.

Our emotional Good Friday service this year was held in our sanctuary as a joint service with LUMC and the Community Reformed Church in Whiting with all three pastors participating.

Easter Sunday was celebrated with a beautiful Sunrise Service at Meadowlark Bay Beach and a Traditional Easter service at 10AM in our sanctuary.

We celebrated Thanksgiving with LUMC and Whiting CRC held in our sanctuary.

As well as our Cantata and Children's program, Advent season included a special "Blue Christmas" service with Rev. Myrlene and Allison. and a beautiful Christmas Eve Candlelight Service at 4PM.

SunFlowers Florist continues to provide for our church's floral arrangement needs, as well as Easter flowers. We are very pleased with their work. Our Christmas poinsettias are purchased from our very generous friends at Russo's Farm in Tabernacle, NJ.

Each month we revisited COVID precautions necessary for the safety of our congregation. We continuously monitor the current situation and will make changes as we find them to be needed.

We are very fortunate to have Pastor Myrlene Hamilton Hess and Pastor Jack Cherry as members of our church family who are both willing and very capable of filling the pulpit when Rev. Paul is absent. Thank you so much Jack and Myrlene!

This has been a wonderful year of growth and renewal for our church. We thank our congregation, church officers and our enthusiastic, energetic pastor who is very involved not only within our church but also active in the surrounding community.

Thank you to all of the dedicated members of our Worship Committee.

We continue to explore new ways to meet the spiritual needs of our congregation and community.

We hope and pray that we can continue to worship in a way that is joyful, hopeful, safe and happy. We will continue to explore ways to reach out and meet the needs of our congregation and the community.

Respectfully Submitted,
Leslie Hession, Co-Chairperson
Donna Gilmore, Co-Chairperson

Public Relations Committee Annual Report 2023

The purpose of the Public Relations Committee is to keep good communication between the church and its members and within the local community, to protect the church's reputation and to promote its works. We have begun to do that in several ways - by issuing press releases for our events, by posting our events onto social media platforms, by streaming our worship services, and by keeping our website updated and current.

Linda De Lotto and Karen Thomas are the Session members working on this committee. Mary-Frances Dougherty has done wonderful work for us getting press releases to the Sandpaper. Linda and Mary-Frances developed a successful Publicity Calendar which was used to promote events in the latter part of 2023, the structure of which will be invaluable in the years ahead.

The committee is also grateful to all of our church members who have worked to promote events on their own while we get this new team organized.

Forked River is, unfortunately, in a media 'black hole' when it comes to outlets that are willing to promote events in our town. We are continuing to research local newspapers, radio stations and other media posts that will cover our events for little-to-no cost.

FRPC's website is update often, and the main web page contains all of our upcoming events. A full list of web changes for 2023 is included with this report for transparency. Feedback on the website as far as how it looks, ease of use, or addition of content are all welcome. Karen Thomas is the webmaster and can be contacted directly at webmaster@frpcusa.org.

If any church member has an interest in anything related to Public Relations, we would love to have you on our team.

Respectfully Submitted,
Karen Thomas
Public Relations Committee Chair; Webmaster

**Forked River Presbyterian Church
Memorial Committee
2023 Annual Report**

Chair – Brigitte Wixted

Financial Summary:

January 1, 2023 balance:	\$5,070.42
Donations:	\$1,575.00
Expenses:	\$1,630.00
December 31, 2023 balance:	\$5,015.42

A Service of Remembrance was held on Sunday, October 29, 2023 to honor saints and members of Forked River Presbyterian Church who have passed away.

The Memorial Committee contributed \$1,630.00 to support our youth out of the Memorial funds donated in memory of Don Orriss.

Stewardship Committee Annual Report 2023

The definition of stewardship, in its most basic of terms, is the planning and management of resources. Biblical stewardship, however, has a far deeper meaning, and calls us to far more than just paying the bills and keeping the doors open. The New Testament word for stewardship comes from the Greek word *oikonomos*, which means manager of household affairs, or the work of the household. Stewardship is a Christian responsibility. It requires us to jump in with our whole hearts, using not just our time, talents, and resources, but also giving our best effort and sacrifice for the continual spread of God's message. It is not just the work of the Session, but of the whole congregation.

The Stewardship Committee was in the process of reorganization in 2023. Karen Thomas assumed chair of the committee and was assisted by Sharon Schwarzkopf in obtaining past Stewardship practices and procedures. A simple program was chosen this year, with testimonials given by Ed Thomas, Sharon Schwarzkopf and Karen Thomas, and culminating in the collection and dedication of pledges on Sunday, November 12.

Our Stewardship campaign resulted in 45 pledges, giving a total pledge of \$121,500. By the grace of God and the generosity of our members, we are continuing to climb out of financial stress created by the COVID-19 pandemic and necessary major repairs, and we trust that God will continue to lead us financially into a future where His will can be done.

As always, we could not have had a successful Stewardship campaign without the dedicated efforts of our church secretary, Sue Morris. Sue made sure we had pledge cards, envelopes, copies, labels, and anything else we needed, very often at the last minute.

Aside from the upkeep of our building and staff salaries, another piece of the church's Stewardship responsibilities is the payment of our Per Capita Apportionment, which is an assessment by the Presbyteries asking each congregation to contribute toward the larger church's work outside of our local church. Per Capita is assessed based upon our statistical report from 2 years prior, when our total membership was recorded as 107 members. Per Capita was assessed at \$40 per adult member. For 2023, our assessment totaled \$4280, of which our church collected and sent \$1874, which is just shy of 47 members.

This is not an unusual phenomenon - many Presbyterian churches across the country are not able to collect the full Per Capita assessment, and some simply don't agree with it, calling it a 'tax', and refusing to pay it. As a result, Presbyteries find themselves having to cut programs, many of which offer benefits to the local churches. It is important for FRPC to support the larger church and not to think of the assessment as

a tax or a fee, but as a means of membership, no different than membership to a golf course, a social club, Amazon Prime, or your favorite streaming service.

During the summer, Karen attended the Presbyterian Foundation's Day of Learning on Stewardship: Back to Basics, consisting of 2 classes: 'Building a Culture of Generosity' and 'Tactical Stewardship: Creating an Annual Plan'. Both were excellent resources for rebuilding a Stewardship Program. In addition, Karen was introduced to the Presbyterian Foundation's Stewardship Navigator and enrolled in the Financial Leadership Academy, which will prove to be valuable resources in the future.

The Stewardship chair is also a member of the Endowment Committee, which met this fall to discuss best practices for management of the Endowment Fund.

Stewardship Sunday for 2024 has been scheduled for Sunday, November 3. Any member of the church who is called to this particular work is welcome to join the committee. Anyone who feels called by the Spirit to give his or her testimony on the blessings received as a result of being a good steward is encouraged to contact Karen Thomas for a chance to speak during the worship services of Stewardship season.

Respectfully Submitted,

Karen Thomas
Chairperson, Stewardship Committee

2023 Annual Report Rental Team

Wow! What a year! It's hard to believe that 2023 is "in the book". It was exciting, fruitful, enlightening—but also at times, stressful.

First and foremost I would like to thank the members of the Rental Team:

- Bob Dougherty
- Ed Kostrowski
- Joe Mathis
- Don Schafer

They are a great group to be a part of and are there when activities are going smoothly or when a bump in the road suddenly appears.

The exciting part is the variety of new rentals that we now have using our church, Hall, classrooms, kitchen and basement. The home school continues, for the second year, meeting on most Tuesdays and some Thursdays throughout the school year. Al-Anon continues to meet on Thursday evenings on a weekly basis and offer a donation to the church to use the space, as do the two Yoga instructors. This year, through a team effort, the Soccer Shots Organization is renting the Hall on Wednesday evenings and Saturday mornings, starting this passed November and will continue on until March 2024. Several Girl Scout troops are using our Hall classrooms Monday through Thursday evenings on a Pro Bono basis. Snow Chi, a Peruvian cuisine food truck, is renting the Hall kitchen two evenings a week. Dakota & Elle, a professional entertainment couple, will be using the sanctuary for a special concert in February 2024, and will be using the Hall for rehearsals and some shows in the following months. A special shout out to Peter & Susan Hender for arranging to have Dakota & Elle perform at FRPC—half the proceeds of ticket sales will go directly to the church. We are also very pleased to have an Alcoholics Anonymous(AA) group meet here at FRPC, on Sunday evenings in the church basement in the large, open meeting room. So as you can see, short and long term rentals are a work in progress.

We are trying to reduce the one night rentals, but they do offer substantial income. Renting short term, long term, and one time does come with some draw backs, the greatest of which is the wear and tear on our facilities and increased man hours to maintain the grounds.

I would like to give my sincere thanks to Rev. Paul, the Sunday School leaders, Sue Morris, our custodians Tish Laird and Joe Mathis, and all members of the Session for their support and understanding.

Respectfully submitted,

Tim Neil, Rental Team Leader

Christian Education & Youth Ministry

Annual Report 2023

Children's Ministry/Sunday School--

Our team of creative teachers once again have lead our young people in learning the major stories of the Bible that children build their faith foundation on. Lisa Fetter was once again the driving force in creating the catalog of Bible studies for our pre-K thru grade 6 classes. She teaches our pre-K to Grade 2 class with help from parents. Liz Ferrise and Stephanie Shea teach our grades 3-4 class. Erica Dudley has our 5-6 class with help from her sons, Landon and Logan.

Our 7-12 grade class is taught by Kelly Fitzpatrick. They use PC(USA) curriculum on a 3 month rotation. There is also a focus on confirmation during the year.

Confirmation 2024

We had a confirmation class in 2023. Samantha Di Nicola was our solo confirmand in May and we were happy and grateful to have spent an amazing year growing our faith together with her along the way. This years' class began on October 8th and will conclude May 19. Our journey takes students through the Big God Big Questions curriculum along with discussions on the parables, the trinity and more. Our annual retreat at Johnsonburg is February 23-25. Please pray for our confirmands—Maliah, Alyssa and Angelo.

Youth Group

Currently our group has been able to attend the fall retreat at Camp Johnsonburg and is registered for the spring retreat as well. They have not met weekly but would like to do more events like lock ins, bowling and others. Coming back from Covid has continued to be a struggle but they do stay connected to each other and their leader.

This year we attended Get Away to Play at Camp Johnsonburg in August with 2 adults and 3 youth. As this was our first summer event, we were very pleased with the opportunity to have a summer camp experience and meet new people who share a love for God's creation.

VBS

This Summer we had an entertaining and educational week of God sightings along a journey through the Monumental VBS! We began each night with a full dinner, story, crafts, games, songs and dancing. At the end of the week we all celebrated with Tom and Dees Italian ices. Yum.

Leadership—

***Kelly Fitzpatrick—CE Chair, Youth Ministry, Confirmation, VBS and Youth Sunday School.**

***Liz Ferrise—Sunday School Coordinator & VBS**

***Ashly Babeu—VBS**

If you would like to start up a Bible study or book club(anything Christian Ed for adults), please contact Kelly Fitzpatrick.

Respectfully submitted,

Kelly Fitzpatrick, CE Chair

150th Anniversary Committee Special Report 2023

In 1873, the Forked River Presbyterian Church joined the National Presbyterian Church. To mark this momentous occasion, a committee was formed to celebrate the 150th Anniversary of the event. Joyce Huffert and Karen Thomas served as co-chairs; members of the committee were Mary-Frances Dougherty, Kate Mason, Sue Morris, Robin O'Brien, Sharon Schwarzkopf, Marcia Van Sant and Loretta Wallerstein.

Since the church was only a few years past COVID-19, the committee, upon the advice of Session, chose to keep the celebrations simple. An Ice Cream Social was held after worship on Sunday, June 25 in Fetherman Hall and was well attended. A larger celebration was held on Saturday, October 15, with a special worship service that included a fascinating historical account that was written and presented by Mary-Frances Dougherty, accompanied by a slide presentation created with the help of Donna Gilmore. After worship, church members and friends were welcomed to an old-fashioned Pot Luck Brunch, which was attended by approximately 85 people and we generously received so much food that an additional table had to be set up in order to serve it.

Steven Kennis, Deputy Mayor of Lacey Township and a member of FRPC, presented the church with a proclamation commemorating our 150th Anniversary. Former Pastor Terry Chapman and his wife Jan were in attendance, and he shared his thoughts. Letters were also read that were sent by long-time and past members of the congregation. A commemorative booklet and bookmark were created for the occasion.

The committee is grateful for all church members and friends who gave their support to these happy functions.

In doing research for the presentation, we found that the more we discovered, the more we didn't know. Because of this, the committee is entertaining the idea of creating a historical club in 2024, mainly for the purpose of sorting and organizing all of the historical records and photos already within our walls that will help to put the pieces of our storied history together. If anyone is interested in this idea, please contact Karen Thomas.

A recipe book was suggested using the Pot Luck recipes, but is still in the planning stages.

Respectfully Submitted,
Karen Thomas
150th Anniversary co-chair

**Finance Committee Annual Report
January 1, 2023 - December 31, 2023**

Summary

2023 showed continued improvement in the Church's financial performance that began in 2022. We exceeded our budgeted income projection and actual expenses were approximately lower than budgeted. As a result, we were able to finish the year with a minimal budget deficit and did not make any withdrawals from the Endowment. It is our goal to continue this trend over the next few years and achieve a balanced budget with minimal or no withdrawals from our Endowment. We thank you for generous and continued support.

Provided below is a detailed summary of 2023 income and expenses and information about our Capital Fund and Endowment Fund.

Your Finance Committee consists of:

- Linda De Lotto – Elder, Chair
- Christopher Broome
- Ed Kostrowski
- Joe Mathis
- Kelly Tripet – Treasurer

Income in 2023

Congregational Giving:

Congregational Giving - Weekly Envelope: Giving exceeded budgeted projections by \$9,374. The 2023 budget projected \$160,000 for this line item against a year-end actual of \$169,374. This improvement is largely attributed to the continued increased level of transparency of the church's finances that began in 2022. Monthly and year-to-date income and expense summaries are included in the weekly Constant Contact Email and there were two brief congregational meetings detailing our financial performance against the budget. There was an emphasis on the goal of not withdrawing from the Endowment for operating expenses, so that it could grow and be used for its original purpose for community outreach.

Other Income – Building Use:

The Rental Committee worked hard to move away from daily rentals and bring in long-term stable rentals. They were successful in bringing in Little Hands, Big Minds, a Home School Group, Soccer Shots, a children's soccer group, and SnoChi, a food truck business. Yoga groups and Al-Anon continue to use space and contribute minimal donations. These groups reduce the amount of post-use cleanup and provide a more stable income flow than daily rentals. As a result of these efforts, "Building Use" income was \$14,170 against a budgeted projection of \$10,000.

Other Income - Capital Campaign:

The Stewardship Committee initiated a Capital Campaign in 2022 and contributions to this campaign in 2023 were \$10,100 against a budget projection of \$10,000. Similar to 2022, these donations were included in General Funds to meet our operating expenses. We will need to change the purpose of this fund from supplementing our operating income to a Capital Campaign that raises funds for future capital improvements and/or major repairs. The timing of this change has not yet been determined.

Other Income – Fundraising: The actual income for all fundraising events exceeded budgeted projections. The St. Patrick’s Day event was particularly successful and brought in \$4,000.

Expenses in 2023

Summary:

Actual expenses came in at \$227,947 (233,132 including AC loan principal) * against a budget of \$243,960, a savings of \$16,013. The majority of savings, \$9,783, was in Property Management. Thanks again to Property Management Chairman Joe Mathis who continued to make as-needed repairs and negotiate with vendors to minimize repair costs. We also experienced a mild winter and snow removal costs were only \$1,380 against a budget of \$7,000. Mr. Mathis noted that even with increased building use and higher energy rates, we continue to see energy savings from the five split-duct HVAC units installed in the Sanctuary at the end of 2021. In addition, lighting was changed in the Sanctuary to energy efficient light bulbs that are providing additional energy savings.

*Note the Treasurer’s Report shows \$5,184 as a “liability”, the budget summary includes this as an expense.

Capital Fund:

- As of December 31, 2023 the Capital Fund balance was \$10,153, which includes a change in value in 2023 of \$331.
- Gifts for “Birthday” of \$1,834 will be added to this balance bringing the total value of the Capital Fund to \$11,987.
- Due to restrictions on this fund, we cannot make further withdrawals from this account to support our budget shortfalls and we will continue to see little in the way of return or appreciation on our remaining principal.

Endowment Fund Summary:

- As of December 31, 2023, our Endowment Fund balance was \$147,322.
- There were no withdrawals from the Endowment and the increase in value was \$22,022.
- In 2023, as provided for in FRPC's Endowment Policy, an Endowment Committee was formed, and its members were approved by the Congregation. The Endowment Committee consists of Robert Dougherty, Ron Negra, Loretta Wallerstein, Finance Chair Linda De Lotto, Stewardship Chair Karen Thomas. Ex-Officio members are Rev. Paul Quevedo and Treasurer Kelly Tripet.

The committee held an initial meeting in October to discuss actions needed to comply with the requirements stipulated in the Endowment Policy. It was decided to meet with Mr. Kevin Carson, a Financial Advisor from Mariner Wealth Advisors on December 4, 2023 to seek guidance on how best to invest our funds to meet the Endowment Policy's stated goals to protect and grow our investment.

Following the December 4th meeting, the Endowment Committee agreed that the best way forward was to engage Mr. Kevin Carson to help us manage our investment. Final details to make this change from the current Vanguard account and the makeup of our investment portfolio are underway. As required by the Endowment Policy, the proposed investment plan will be presented to Session for approval.

The 2023 budget reverts to the minimal Endowment withdrawal amount recommended in our Endowment Policy and only authorizes a withdrawal of \$6,000. While the 2023 budget shows an additional deficit of \$37,572, the goal is to improve on this deficit through increased income to minimize or eliminate additional withdrawals from the Endowment.

The following summarizes FRPC's financial performance:

2023 Financial Performance Summary:

Category	Budget	Actual	Improvement
Income	\$213,650*	\$224,374	\$10,724
Expenses	\$243,960	**\$233,131	\$10,829
Surplus/Deficit	\$ (30,310)	\$ (8,756)	\$21,554

*Includes a \$6,000 Endowment withdrawal under "Other Income" that was not taken.

**Includes \$5,184 "HVAC Unit Loan – Principal.

2024 Budget:

Session approved the 2024 budget on December 18, 2023. This budget shows total projected income of \$224,660, including a \$6,000 Endowment withdrawal, and total expenses of \$262,242, resulting in a projected deficit of \$37,582. Session is actively working to increase income by bringing in new members, seeking new long-term rentals, and considering additional fundraising opportunities. Our budgeted expenses are at a minimum, and due to the age and condition of our buildings, we cannot always count on a year like 2023 where Property Management costs were minimal.

Attachments:

2023 Year-End Treasurer's Report - The full report is available upon request

2023 Year-End Actual vs Budget (Rollup Summary of the Treasurer's Report by Quarter)

2024 Budget - Final

Submitted by Linda De Lotto, Chair, Finance Committee, on January 25, 2024

Forked River Presbyterian Church Monthly Treasurer's Report
~ December 2023 ~

	July	August	September	October	November	December	2023 Year-to-Date	Comments
GENERAL FUNDS:								
BEGINNING BALANCE	40,679.05	37,633.71	27,086.32	27,680.23	27,098.21	26,956.23	42,262.12	
Receipts	20,838.49	11,218.50	19,305.05	16,468.59	21,093.47	18,956.77	224,374.37	
Disbursements	15,791.40	21,332.84	18,277.37	16,616.11	20,800.23	17,052.86	227,947.38	
Principal payment on A/C loan	(3,011.25)	(433.05)	(433.77)	(434.50)	(435.22)	(435.95)	(5,183.74)	Added in July to catch up for the year
Transfers to/from other accts	(5,081.18)						(5,081.18)	2022 Principal loan payments for A/C Loan
Footnotes on page 4	1							
Ending Balance	37,633.71	27,086.32	27,680.23	27,098.21	26,956.23	28,424.19	28,424.19	
NET CASH FLOW	(3,045.34)	(10,547.39)	593.91	(582.02)	(141.98)	1,467.96	(13,837.93)	
RESERVE ACCOUNTS:								
Cap. Impr./Emerg. Fund Checking								See Capital Imp Tab
Organ Fund Income								In General Account
Capital Fund Income		20.00				22.00	699.00	In General Account
Endowment Income							150.00	In General Account
Investment Funds								
Capital Fund Investment Principal								
Memorial Fund Investment Principal								
Organ Fund Principal							43.11	
Fund Earnings(Losses)	164.65	(152.60)	(373.47)	-	409.61	241.96	11,003.56	Undesignated funds
Wellesley Fund Total							(893.79)	Designated funds
							330.31	Appreciation from inception (9/2011)
							330.31	21,794.97
Endowment Funds								
Endowment Principal								
Endowment Earnings(Losses)	2,948.08	(2,018.79)	(5,411.37)	2,126.18	6,153.05	5,093.50	22,021.63	73,038.84
Vanguard Endowment Total							22,021.63	74,283.53
								82,683.53
								147,322.37
SPECIAL USE FUNDS:								
Receipts	22,829.01	21,842.03	21,997.03	21,000.53	21,747.01	16,928.01	23,190.40	
Disbursements	1,103.00	800.00	765.00	2,715.00	1,869.00	3,913.00	30,851.90	
ENDING BALANCE	2,089.98	645.00	1,761.50	1,968.52	6,688.00	3,534.00	36,735.29	
	21,842.03	21,997.03	21,000.53	21,747.01	16,928.01	17,307.01	17,307.01	
BORROWING RECORDS:								
Petty Cash								
Due to Capital Fund								150.00
								126,535.00 (82k from 2009/10)
LIABILITIES:								
Presbytery loan principal (A/C Units)	(432.33)	(433.05)	(433.77)	(434.50)	(435.22)	(435.95)	(4,639.00)	Loan Balance
TD Bank Credit Card balance						544.74	544.74	44,942.78
								To be paid in full next month
Available assets								
*Total Church Assets								174,895.88
								205,735.19

Forked River Presbyterian Church Monthly Treasurer's Report
 ~ December 2023 ~

	July	August	September	October	November	December	Year-to-Date	Budget	Balance of Budget	%
Normal Receipts										
Congregational Giving:	20,742.00	10,542.00	13,885.00	15,594.00	14,480.00	16,227.00	190,243.19	178,700.00	(11,543.19)	106%
Plate	310.00	364.00	257.00	438.00	197.00	868.00	4,491.00	4,500.00	9.00	100%
Weekly Envelope	18,132.00	10,178.00	13,122.00	15,156.00	13,005.00	12,102.00	169,374.19	160,000.00	(9,374.19)	106%
Christmas Cantata						2,488.00	2,488.00	2,500.00	12.00	100%
Easter						734.00	734.00	750.00	16.00	98%
Sunday School			6.00		12.00		1,695.00	400.00	(1,295.00)	42%
Thanksgiving					1,266.00	35.00	60.00	50.00	(10.00)	120%
Capital Campaign Giving	2,300.00		500.00				10,100.00	10,000.00	(100.00)	101%
Other Income:	96.49	676.50	5,420.05	874.59	6,613.47	2,729.77	34,131.18	34,950.00	(818.82)	98%
Building Use Donation	95.00	675.00	2,385.00	475.00	1,370.00	2,150.00	14,170.00	10,000.00	(4,170.00)	142%
Income from Investments	1.49	1.50	85.05	1.88	1.47	99.77	447.32	50.00	(397.32)	895%
Amazon Smile							176.90	200.00	23.10	0%
Transfers from Endowment Fund								6,000.00	6,000.00	0%
Fundraiser-Flea Market							1,165.00	1,000.00	(165.00)	117%
Fundraiser-Holiday Craft Fair					2,132.00		2,217.00	2,200.00	(17.00)	101%
Fundraiser-Misc.				297.71	1,360.00	380.00	6,037.71	5,000.00	(1,037.71)	121%
Fundraiser Total				297.71	3,492.00	380.00	9,419.71	8,200.00	(1,219.71)	115%
Gifts/Weddings/Funerals			2,950.00	100.00	1,750.00	100.00	5,300.00	3,000.00	(2,300.00)	177%
Grant Estate							4,617.25	7,500.00	2,882.75	62%
TOTAL	20,838.49	11,218.50	19,305.05	16,468.59	21,093.47	18,956.77	224,374.37	213,650.00	(10,724.37)	105%
							Receipts Objective:	213,650.00		100%
							Variance:	10,724.37		
Normal Disbursements										
Property Management	3,784.92	4,689.79	3,541.46	3,849.26	4,592.15	2,876.25	54,522.49	64,305.00	9,782.51	85%
Cleaning Services	1,461.52	1,794.94	1,389.22	1,528.65	1,378.50	1,316.88	18,375.74	17,870.00	(505.74)	103%
Cleaning Service - Fellowship Hall	580.00	899.00	565.50	630.75	688.75	630.75	7,851.75	7,540.00	(311.75)	
Cleaning Service - After building use	14.50		123.25	116.00	79.75	21.75	783.00		(783.00)	
Cleaning Service - Sanctuary	629.07	895.94	579.50	617.63	610.00	602.38	7,872.84	7,930.00	57.16	
Periodic Cleaning/Waxing							1,070.00	2,000.00	930.00	
Cleaning Supplies	237.95		120.97	164.27		62.00	796.15	400.00	(396.15)	
Maintenance	655.95	524.37	474.37	705.95	1,363.37	847.37	10,845.65	14,685.00	3,839.35	74%
Government Related Inspections							1,231.72	1,200.00	(31.72)	
HVAC Maintenance							845.88	1,500.00	654.12	
Landscaping	85.00	90.00	125.00	175.00			760.00	300.00	(460.00)	
Lawn Service	205.00	290.00	205.00	165.00	245.00		1,525.00	1,000.00	(525.00)	
Lawn Sprinkler Service					150.00		150.00	160.00	10.00	
Fire Alarm monitoring	221.58			221.58	264.00	703.00	1,122.00	900.00	(222.00)	
Fire Suppression					560.00		1,255.00	550.00	(705.00)	
Pest Control							1,379.81	7,000.00	5,620.19	
Snow Removal							1,679.92	1,500.00	(179.92)	
Waste Removal	144.37	144.37	144.37	144.37	144.37	144.37	1,679.92	1,500.00	(179.92)	

Forked River Presbyterian Church Monthly Treasurer's Report
~ December 2023 ~

	July	August	September	October	November	December	Year-to-Date	Budget	Balance of Budget	%
Normal Disbursements										
Repairs	275.84	1,053.67	76.90	76.17	348.45	74.72	4,418.85	8,950.00	4,531.15	49%
External building Repair	197.50	976.05					1,950.00	5,000.00	3,050.00	
Internal Building Repair	78.34	77.62	76.90	76.17	75.45	74.72	1,524.55	3,000.00	1,475.45	
Loan interest (A/C units)							944.30	950.00	5.70	
Capital Improvements - Depreciation										
Utilities	1,391.61	1,316.81	1,600.97	1,538.49	1,501.83	637.28	20,882.25	22,800.00	1,917.75	92%
Electric	526.38	984.76	1,274.88	821.95	630.32	637.28	8,951.36	11,000.00	2,048.64	
Natural Gas - New Hall	363.16	287.31	294.09	280.81	713.18		8,223.04	7,500.00	(723.04)	
Natural Gas - Sanctuary	65.31	44.74	42.00	42.00	158.33		2,101.15	2,800.00	698.85	
Water/Sewer	436.76			393.73			1,606.70	1,500.00	(106.70)	
Christian Education		590.92		28.12	230.00	537.93	2,501.04	3,740.00	1,238.96	67%
Cumiculum								240.00	240.00	
Confirmation						40.50	40.50	150.00	109.50	
Adult Education								50.00	50.00	
Supplies		28.74		28.12		56.69	591.12	500.00	(91.12)	
Vacation Bible School		562.16					562.16	800.00	237.82	
Youth Leader Certification Training							299.00	500.00	201.00	
Youth Groups:					230.00	440.74	1,008.24	1,500.00	491.76	
Operations	2,833.94	3,498.18	5,383.59	2,844.50	5,912.79	2,926.43	47,750.10	47,480.00	(270.10)	101%
Bank Charge	10.20	18.30	36.58	10.90	11.60	15.90	229.89	400.00	170.11	
Employers Payroll Tax	320.92	481.82	334.85	375.21	387.65	379.80	4,530.39	4,600.00	69.61	
Payroll processing fees	92.40	138.60	100.50	94.60	94.60	172.95	1,323.35	1,230.00	(93.35)	
Employee Background Check	28.95						67.95	100.00	32.05	
Information Technology								1,000.00	1,000.00	
Insurance								8,950.00	(491.66)	105%
General Liability			2,034.00		2,040.00		7,904.75	7,400.00	(504.75)	
Workers Compensation			450.14		370.15		1,536.91	1,550.00	13.09	
Office Expenses							32,156.86	31,200.00	(956.86)	103%
Copy Machines				98.00	529.00	98.00	2,708.12	2,700.00	(8.12)	
Office supplies and Misc.	284.24	97.40	363.96	97.40	97.40	159.39	2,088.03	2,000.00	(88.03)	
Postage	63.00				66.00		201.60	600.00	398.40	
Secretary Salary	1,356.00	2,080.00	1,384.00	1,488.00	1,636.00	1,420.00	18,948.00	18,000.00	(948.00)	
Telephone/Internet	278.23	282.06	279.56	280.39	280.39	280.39	3,411.11	3,100.00	(311.11)	
Treasurer Stipend	400.00	400.00	400.00	400.00	400.00	400.00	4,800.00	4,800.00	-	

Forked River Presbyterian Church Monthly Treasurer's Report
~ December 2023 ~

	July	August	September	October	November	December	Year-to-Date	Budget	Balance of Budget	%
Normal Disbursements										
Personnel	7,433.32	10,130.88	7,360.14	7,550.92	7,513.96	7,817.47	95,083.28	96,220.00	1,136.72	99%
Pastor's Salary	3,153.84	4,730.76	3,153.84	3,153.84	3,153.84	3,153.84	40,999.92	41,000.00	0.08	
Housing Allowance	1,692.32	2,538.48	1,692.32	1,692.32	1,692.32	1,692.32	22,000.16	22,000.00	(0.16)	
Social Security/Medicare	370.74	556.11	370.74	370.74	370.74	370.62	4,819.50	5,000.00	180.50	
Pension & Medical/Dental Ins.	1,996.95	1,996.95	1,996.95	1,996.95	1,996.95	1,996.95	23,963.40	24,000.00	36.60	
Cell Phone Allowance	64.39	64.40	64.40	64.49	68.61	66.61	779.52	720.00	(59.52)	
Professional expenses	23.99	25.95	64.40	101.10	112.86	440.00	852.78	1,500.00	647.22	
Auto Allowance	131.09	218.23	81.89	171.48	118.64	97.13	1,668.00	2,000.00	332.00	
Stewardship	99.86	-	-	-	466.35	-	566.21	900.00	333.79	63%
Offering Envelopes	99.86	-	-	-	466.35	-	566.21	300.00	(266.21)	
Program								300.00	300.00	
Membership Committee								300.00	300.00	
Worship	1,639.36	2,423.07	1,992.18	2,343.31	2,084.98	2,894.78	27,524.26	31,315.00	3,790.74	88%
Choir Director Salary	1,615.38	2,423.07	1,615.38	1,615.38	1,615.38	1,615.38	19,264.43	22,000.00	2,735.57	
Handbell Director Salary			109.31	437.24	437.24	674.15	4,500.00	4,500.00	-	
Choir-Music Supplies	23.98		117.49	90.69	32.36	120.00	541.79	1,000.00	458.21	
CCLI License for Music							226.00	600.00	374.00	
Choir Director Vacation/Substitute							1,250.00	375.00	(875.00)	
Substitute Pastor			150.00	200.00		400.00	1,350.00	1,400.00	50.00	
Supplies-Programs						85.25	392.04	1,200.00	807.96	
Piano Tuning							-	240.00	240.00	
Capital Recovery Expense										
TOTAL	15,791.40	21,332.84	18,277.37	16,616.11	20,800.23	17,052.86	227,947.38	243,960.00	16,012.62	93%
							Disbursements Objective:	243,960.00		100%
							Variance:	(16,012.62)		

Footnotes

- 1 - I analyzed the cash balance for July and realized that the principal payments for the A/C loan have not been deducted from the cash balance for all of 2022 and for the first half of 2023. In order to correct the cash balance I have added the 2022 payments of 5,081.18 to the line (Transfer to/from other accts.) and I have put the entire year-to date payments in July in the amount of \$3,011.25.
- 2 - The pest control is over budget due to the bird debris removal.

Forked River Presbyterian Church Special Funds

	A	AI	AJ	AK	AL	AM	AN
	Account	November 30 Balance	Income	Expenses	December 31 Balance	YTD Income	YTD Expenses
1							
2	Mission Giving Accounts						
3	Africa/FRPC	1,049.68	340.00	1,240.00	149.68	1,350.00	1,240.00
6	Care and Compassion Fund	266.73	1,462.00	1,529.00	199.73	8,208.00	8,594.00
7	Christmas Joy	-	-	-	-	-	516.00
8	Crop Walk	-	-	-	-	380.00	1,016.00
9	PDA	(690.00)	690.00	-	-	1,380.00	1,425.00
10	Hunger Action Team	2,403.92	121.00	325.00	2,199.92	3,106.00	4,042.90
11	O.G.H.S.	-	-	-	-	985.00	1,631.00
12	P.A.T.H.	-	-	-	-	-	-
13	Pentacost Offering	-	-	-	-	-	40.00
14	Per Capita	80.00	40.00	-	120.00	1,954.00	1,874.00
15	Peace and Global Witness	95.00	-	-	95.00	95.00	440.00
16	Total Mission Giving	3,205.33	2,653.00	3,094.00	2,764.33	17,458.00	20,818.90
17	FRPC Internal Accounts						
18	Bible Study	31.62	-	-	31.62	-	-
19	Christian Ed (CE001)	968.31	-	-	968.31	799.90	600.00
20	Confirmation Class (CE002)	-	-	-	-	-	-
21	Scholarship Fund (CE004)	-	-	-	-	-	-
22	Youth Group (CE005)	229.46	-	-	229.46	-	-
23	CE Total	1,197.77	-	-	1,197.77	799.90	600.00
24	Health and Safety	(649.53)	400.00	-	(249.53)	1,578.00	4,752.52
25	Flowers	784.64	260.00	150.00	894.64	2,105.00	2,089.60
26	George Maiko Scholarship Fund	300.64	-	-	300.64	-	-
27	Heart Rock Café/Connections	1,468.86	600.00	-	2,068.86	6,166.00	5,662.79
29	Memorial Special Fund	5,305.42	-	290.00	5,015.42	1,575.00	1,630.00
30	Miscellaneous Special Fund - see notes below	399.67	-	-	399.67	1,170.00	831.48
31	Music Dept.	205.26	-	-	205.26	-	350.00
32	Music Director Salary donation **	4,500.00	-	-	4,500.00	-	-
35	Pastor Moving expenses (restricted)	-	-	-	-	-	-
37	Repast	178.33	-	-	178.33	-	-
38	Total FRPC Internal Accounts	13,722.68	1,260.00	440.00	14,542.68	13,393.90	15,916.39
39	Total	16,928.01	3,913.00	3,534.00	17,307.01	30,851.90	36,735.29
41							
42	** This fund was established in July of 2021 in which \$1,500 per year will be used to supplement the salary for the music director.						
43							
44	Miscellaneous Special Fund deposit details						
45	June - 150th Anniversary donations						
46	September - BBQ donation						
47							
48							
49							
50							

Expenses

Year	Item	Cost	Depreciation Term (years)	AC Unit Payback 2012	Roof Payback 2013	Front Steps Payback 2013	HVAC System 2015	New Carpet 2017	HVAC 2020	Annual Depreciation
2012	New AC Unit	\$ 4,000.00	5	\$800.00						\$ 800.00
2013	New Roof	\$ 5,655.00	10	\$800.00	\$566.00					\$ 1,366.00
2013	Front steps	\$ 5,400.00	10	\$800.00	\$566.00	\$540.00				\$ 1,906.00
2014				\$0.00	\$0.00	\$0.00				-
2015	New HVAC system	\$ 12,900.00	5	\$800.00	\$566.00	\$4,860.00	\$2,580.00			\$ 6,226.00
2016				\$800.00	\$566.00					\$ 3,946.00
2017	New Carpeting	\$ 8,135.75	5		\$566.00		\$2,580.00	\$822.79		\$ 3,146.00
2018		\$ (4,021.81)			\$566.00		\$2,580.00	\$822.79		\$ 3,968.79
2019					\$566.00		\$2,580.00	\$822.79		\$ 3,968.79
2020	HVAC (Sanctuary)	\$ 9,335.00	5		\$0.00		\$0.00	\$0.00	\$0.00	\$ -
2021					\$0.00		\$0.00	\$0.00	\$0.00	\$ -
2022					\$0.00		\$0.00	\$0.00	\$0.00	\$ -
2023					\$0.00		\$0.00	\$0.00	\$0.00	\$ -
2024					\$566.00		\$2,580.00	\$822.79	\$1,867.00	\$ 5,835.79
2025					\$566.00			\$822.79	\$1,867.00	\$ 3,255.79
2026					\$566.00			\$822.79	\$1,867.00	\$ 3,255.79
2027									\$1,867.00	\$ 1,867.00
2028									\$1,867.00	\$ 1,867.00

* 12/31/12
 ** 10/25/13
 *** 12/11/13
 Depreciation not paid due to lack of cash flow
 **** 11/16/15
 Paid back to fund 04/29/16
 Paid back to fund 5/19/17
 ***** (Depreciation paid back to fund 7/20/18)
 Depreciation paid back to fund 8/30/19
 No payment made due to Covid-19
 No payment made due to lack of cash flow
 No payment made due to lack of cash flow
 No payment made due to lack of cash flow

Depreciation Term

10 years for Building Projects (IE Roof, renovation)
 5 years for Equipment (IE Refrigerator, HVAC)

* 12/31/12 - \$3,200 was transferred from the Wellsley Capital Fund to pay for the new A/C unit (the total cost was \$4,000 less the depreciation of \$800 for 2012)

** 10/25/13 - \$5,655.00 less 2103 depreciation of \$1,365.50 is equal to \$4,289.50 is what was transferred from the Wellsley Capital Fund to General account to pay for new roof.

*** 12/11/13 - \$5,400.00 less 2013 depreciation of \$540.00 is equal to \$4,860.00 is what was transferred from the Wellsley Capital Fund to General account to pay for new steps in the front of the church.

**** 11/16/15 - \$5,400.00 was reimbursed from the Mend account due to a grant that they received. The amount was reduced by the depreciation that was already paid in 2013.

*****1/3/18 \$4,021.81 paid back to Capital Improvement fund for money raised for New Carpeting, thus changing the depreciation amount.

FRPC 2023 Year-End Actual vs Budget

	Jan- March Actual	April - June Actual	July - Sept. Actual	Oct.- Dec. Actual	Year-End Total	2023 Budget	Budget vs. Projected Actual
INCOME:							
Congregational Giving	\$ 53,804	\$ 44,969	\$ 45,169	\$ 46,301	\$ 190,243	\$ 178,700	\$ 11,543
Other Income	\$ 9,390	\$ 8,330	\$ 6,193	\$ 10,218	\$ 34,131	\$ 34,950	\$ (819)
TOTAL INCOME	\$ 63,194	\$ 53,299	\$ 51,362	\$ 56,519	\$ 224,374	\$ 213,650	\$ 10,724
EXPENSES:							
Property Mgt.	\$ 17,006	\$ 14,183	\$ 12,016	\$ 11,317	\$ 54,522	\$ 64,305	\$ 9,783
Operations	\$ 12,655	\$ 11,696	\$ 11,716	\$ 11,683	\$ 47,750	\$ 47,480	\$ (270)
Personnel	\$ 24,757	\$ 22,519	\$ 24,924	\$ 22,883	\$ 95,083	\$ 96,220	\$ 1,137
Christian Ed	\$ 449	\$ 665	\$ 591	\$ 796	\$ 2,501	\$ 3,740	\$ 1,239
Stewardship	\$ -	\$ -	\$ 100	\$ 466	\$ 566	\$ 900	\$ 334
Worship	\$ 9,290	\$ 4,856	\$ 6,054	\$ 7,324	\$ 27,524	\$ 31,315	\$ 3,791
TOTAL EXPENSES	\$ 64,157	\$ 53,919	\$ 55,401	\$ 54,469	\$ 227,946	\$ 243,960	\$ 16,014
LIABILITIES: AC Loan principal payment	\$ 1,286	\$ 1,293	\$ 1,299	\$ 1,306	\$ 5,184	\$ 5,184	\$ -
TOTAL EXPENSES and LIABILITIES	\$ 65,443	\$ 55,212	\$ 56,700	\$ 55,775	\$ 233,130	\$ 249,144	\$ 16,014
SURPLUS (DEFICIT)	\$ (2,249)	\$ (1,913)	\$ (5,338)	\$ 744	\$ (8,756)	\$ (35,494)	\$ 26,738

Forked River Presbyterian Church - 2024 Budget Final

1/20/2024

FORKED RIVER PRESBYTERIAN CHURCH BUDGET WORK SHEET	2021			2022			2023			Budget 2024	Notes
	Budget	Actual Income / Expense	Budget	Actual Income / Expense	Budget	Actual Income / Expense	Budget	Actual Income / Expense			
Congregational Giving:											
Plate	\$ 5,800	\$ 2,346	\$ 3,600	\$ 4,393	\$ 4,500	\$ 4,491	\$ 4,500	\$ 4,491	\$ 4,500		
Regular Weekly Envelope	\$ 125,469	\$ 119,874	\$ 128,188	\$ 149,934	\$ 160,000	\$ 169,374	\$ 165,000	\$ 169,374	\$ 165,000		
Birthday	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Move to Capital Fund	
Christmas	\$ 2,500	\$ 2,790	\$ 2,500	\$ 3,691	\$ 2,500	\$ 2,488	\$ 2,500	\$ 2,488	\$ 2,500		
Cantata	\$ 750	\$ 608	\$ 750	\$ 973	\$ 750	\$ 734	\$ 750	\$ 734	\$ 700		
Easter	\$ 500	\$ 330	\$ 400	\$ 302	\$ 400	\$ 1,695	\$ 400	\$ 1,695	\$ 1,500		
Initial	\$ 300	\$ 15	\$ -	\$ 20	\$ -	\$ -	\$ -	\$ -	\$ -	No Envelopes since 2020	
Sunday School	\$ 250	\$ 145	\$ 200	\$ 74	\$ 50	\$ 60	\$ 50	\$ 60	\$ 60		
Thanksgiving	\$ 200	\$ 160	\$ 200	\$ 879	\$ 500	\$ 1,301	\$ 500	\$ 1,301	\$ 1,200		
Capital Campaign Giving	\$ -	\$ -	\$ 10,000	\$ 15,150	\$ 10,000	\$ 10,100	\$ 10,000	\$ 10,100	\$ 10,000		
Total Congregational Giving:	\$ 135,769	\$ 126,266	\$ 145,838	\$ 175,416	\$ 178,700	\$ 190,243	\$ 178,700	\$ 190,243	\$ 185,460		
Other Income:											
Building Use Donations	\$ 5,000	\$ 950	\$ 2,000	\$ 5,835	\$ 10,000	\$ 14,170	\$ 10,000	\$ 14,170	\$ 12,000		
Income from Investments	\$ 1,500	\$ 773	\$ 500	\$ 31	\$ 50	\$ 447	\$ 50	\$ 447	\$ 400	Capital Fund Dividends	
Income from Amazon Smile	\$ 200	\$ 155	\$ 200	\$ 254	\$ 200	\$ 177	\$ 200	\$ 177	\$ -		
Transfer from Endowment Fund	\$ 13,000	\$ 13,000	\$ 36,000	\$ 36,000	\$ 6,000	\$ -	\$ 6,000	\$ -	\$ 6,000		
Fund Raiser - Flea Market	\$ 2,000	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,165	\$ 1,000	\$ 1,165	\$ 1,100		
Fund Raiser - Holiday Craft Fair	\$ 2,000	\$ 2,670	\$ 2,000	\$ 2,217	\$ 2,200	\$ 2,217	\$ 2,200	\$ 2,217	\$ 2,200		
Fund Raisers - Dakota and Elle	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000	New for 2024	
Fund Raiser - Miscellaneous	\$ 1,000	\$ -	\$ 1,800	\$ 8,671	\$ 5,000	\$ 6,038	\$ 5,000	\$ 6,038	\$ 4,000		
Fund Raisers - TOTAL	\$ 5,000	\$ 2,670	\$ 3,800	\$ 10,888	\$ 8,200	\$ 9,420	\$ 8,200	\$ 9,420	\$ 11,300		
Gifts, Weddings, Funerals	\$ 11,000	\$ 31,713	\$ 1,500	\$ 6,454	\$ 3,000	\$ 5,300	\$ 3,000	\$ 5,300	\$ 3,500	2021 Includes PPP	
Grant Estate	\$ 8,000	\$ 7,534	\$ 7,500	\$ 7,699	\$ 7,500	\$ 4,617	\$ 7,500	\$ 4,617	\$ 6,000		
Total Other Income:	\$ 43,700	\$ 56,795	\$ 51,500	\$ 67,161	\$ 34,950	\$ 34,131	\$ 34,950	\$ 34,131	\$ 39,200		
TOTAL INCOME	\$ 179,469	\$ 183,061	\$ 197,338	\$ 242,577	\$ 213,650	\$ 224,374	\$ 213,650	\$ 224,374	\$ 224,660		

Forked River Presbyterian Church - 2024 Budget Final

1/20/2024

FORKED RIVER PRESBYTERIAN CHURCH BUDGET WORK SHEET	2021		2022		2023		Budget 2024	Notes
	Budget	Actual Income / Expense	Budget	Actual Income / Expense	Budget	Actual Income / Expense		
	NORMAL EXPENSE							
BUILDINGS & GROUNDS								
Cleaning Services								
Cleaning Service - Fetherman Hall	\$ 6,700	\$ 6,078	\$ 6,700	\$ 6,942	\$ 7,540	\$ 8,635	\$ 9,797	\$15.7 x 12hr x 52wk
Cleaning Service - Sanctuary	\$ 7,700	\$ 7,489	\$ 7,700	\$ 7,402	\$ 7,930	\$ 7,873	\$ 9,516	\$15.25 x 12hr x 52wk
Periodic Cleaning / Waxing	\$ 1,000	\$ -	\$ 1,000	\$ 975	\$ 2,000	\$ 1,070	\$ 2,000	
Cleaning Supplies	\$ 500	\$ 208	\$ 300	\$ 309	\$ 400	\$ 798	\$ 800	
Cleaning Subtotal	\$ 15,900	\$ 13,775	\$ 15,700	\$ 15,628	\$ 17,870	\$ 18,376	\$ 22,113	
Maintenance								
Lawn Service	\$ 1,000	\$ 1,080	\$ 1,000	\$ 1,400	\$ 1,000	\$ 1,525	\$ 1,300	
Landscaping	\$ 300	\$ 678	\$ 300	\$ 500	\$ 300	\$ 760	\$ 300	
Snow Removal	\$ 3,000	\$ 3,928	\$ 7,000	\$ 9,550	\$ 7,000	\$ 1,380	\$ 6,000	
Lawn Sprinkler Service	\$ 150	\$ 150	\$ 150	\$ 160	\$ 160	\$ 150	\$ 160	
Fire Suppression	\$ 550	\$ 409	\$ 550	\$ 1,974	\$ 550	\$ 1,122	\$ 550	
Fire Alarm Monitoring	\$ 1,500	\$ 1,256	\$ 1,500	\$ 605	\$ 900	\$ 896	\$ 900	
Pest Control	\$ 500	\$ 530	\$ 575	\$ 545	\$ 575	\$ 1,255	\$ 575	
HVAC Maintenance	\$ 1,500	\$ -	\$ 1,500	\$ 5,060	\$ 1,500	\$ 846	\$ 1,500	
Waste Removal	\$ 1,200	\$ 1,288	\$ 1,350	\$ 1,505	\$ 1,500	\$ 1,680	\$ 1,800	
Government Related Inspections	\$ 400	\$ 838	\$ 800	\$ 1,207	\$ 1,200	\$ 1,232	\$ 1,200	
Maintenance Subtotal	\$ 10,200	\$ 10,157	\$ 14,725	\$ 22,506	\$ 14,685	\$ 10,846	\$ 14,285	
Repair								
External Building Repair	\$ 3,000	\$ 1,555	\$ 6,775	\$ 368	\$ 5,000	\$ 1,950	\$ 6,000	
Internal Building Repair	\$ 3,000	\$ 57,158	\$ 3,000	\$ 4,490	\$ 3,000	\$ 1,525	\$ 3,000	
Capital Improvements - Depreciation	\$ 5,769	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	See Depreciation Schedule in Treasurer's Report
Sanctuary AC Units - Loan Payment	\$ -	\$ 245	\$ 6,132	\$ 6,128	\$ 950	\$ 6,128	\$ 6,108	\$56.6k for 120 months @ 2%
Repair Subtotal	\$ 11,769	\$ 58,958	\$ 15,907	\$ 10,986	\$ 8,950	\$ 9,603	\$ 15,108	
Utilities								
Electricity	\$ 11,000	\$ 7,344	\$ 9,000	\$ 9,081	\$ 11,000	\$ 8,951	\$ 10,500	
Natural Gas - Fetherman Hall	\$ 6,000	\$ 4,576	\$ 5,500	\$ 7,012	\$ 7,500	\$ 8,223	\$ 10,000	
Natural Gas - Sanctuary	\$ 4,000	\$ 2,818	\$ 4,000	\$ 2,597	\$ 2,800	\$ 2,101	\$ 2,650	
Water / Sewer	\$ 1,400	\$ 1,248	\$ 1,400	\$ 1,445	\$ 1,500	\$ 1,607	\$ 2,200	
Utilities Subtotal	\$ 22,400	\$ 15,986	\$ 19,900	\$ 20,135	\$ 22,800	\$ 20,882	\$ 25,350	
Total BUILDINGS & GROUNDS	\$ 60,269	\$ 98,876	\$ 66,232	\$ 69,255	\$ 64,305	\$ 59,707	\$ 76,856	

Forked River Presbyterian Church - 2024 Budget Final

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FORKED RIVER PRESBYTERIAN CHURCH BUDGET WORK SHEET	2021		2022		2023		Budget 2024	Notes
	Budget	Actual Income / Expense	Budget	Actual Income / Expense	Budget	Actual Income / Expense		
CHRISTIAN EDUCATION								
Curriculum	\$ 800	\$ 629	\$ 300	\$ 291	\$ 240	\$ 240	\$ 240	
Adult Education	\$ 500	\$ 15	\$ 50	\$ -	\$ 50	\$ 50	\$ 50	
Supplies-CE	\$ 500	\$ 147	\$ 500	\$ 535	\$ 500	\$ 591	\$ 500	
Confirmation	\$ 150	\$ 61	\$ 150	\$ -	\$ 150	\$ 41	\$ 150	
Vacation Bible School	\$ 800	\$ -	\$ 800	\$ 738	\$ 800	\$ 562	\$ 800	
Youth Leader Training	\$ 750	\$ -	\$ 500	\$ -	\$ 500	\$ 299	\$ 200	
Youth Groups								
Total Youth Groups	\$ 1,500	\$ -	\$ 1,500	\$ 534	\$ 1,500	\$ 1,008	\$ 1,000	
Total CHRISTIAN EDUCATION	\$ 5,000	\$ 852	\$ 3,800	\$ 2,098	\$ 3,740	\$ 2,501	\$ 2,940	

Forked River Presbyterian Church - 2024 Budget Final

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FORKED RIVER PRESBYTERIAN CHURCH BUDGET WORK SHEET	2021		2022		2023		Budget 2024	Notes
	Budget	Actual Income / Expense	Budget	Actual Income / Expense	Budget	Actual Income / Expense		
OPERATIONS								
Bank Charge	\$ 250	\$ 245	\$ 350	\$ 312	\$ 400	\$ 230	\$ 300	Returned Checks / online giving
Employer Payroll Tax	\$ 3,500	\$ 3,490	\$ 3,600	\$ 4,278	\$ 4,600	\$ 4,530	\$ 4,800	
Payroll Service	\$ 1,000	\$ 1,025	\$ 1,230	\$ 1,301	\$ 1,230	\$ 1,323	\$ 1,230	\$1,050 Paid for by Connections in 2020
Employee Background Checks	\$ 200	\$ 41	\$ 50	\$ -	\$ 100	\$ 68	\$ 100	
Information Technology	\$ 2,000	\$ 1,682	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000	
Insurance								
General Liability/Umbrella	\$ 8,000	\$ 6,254	\$ 8,500	\$ 7,462	\$ 7,400	\$ 7,905	\$ 8,500	
Umbrella	\$ 375	\$ 352	\$ 375	\$ -	\$ -	\$ -	\$ -	Built into Gen. Liability
Workers Compensation	\$ 1,600	\$ 1,718	\$ 1,750	\$ 1,937	\$ 1,550	\$ 1,537	\$ 2,000	
Insurance Subtotal	\$ 9,975	\$ 8,324	\$ 10,625	\$ 9,399	\$ 8,950	\$ 9,442	\$ 10,500	
Office Expenses								
Copy Machine	\$ 2,000	\$ 1,772	\$ 2,000	\$ 4,017	\$ 2,700	\$ 2,708	\$ 1,800	
Office Supplies & Miscellaneous	\$ 2,000	\$ 1,862	\$ 2,000	\$ 2,021	\$ 2,000	\$ 2,088	\$ 2,000	
Office Expenses Subtotal	\$ 4,000	\$ 3,734	\$ 4,000	\$ 6,038	\$ 4,700	\$ 4,796	\$ 3,800	
Postage	\$ 600	\$ 477	\$ 600	\$ 170	\$ 600	\$ 202	\$ 600	
Secretary Salary	\$ 17,160	\$ 17,764	\$ 16,640	\$ 17,546	\$ 18,000	\$ 18,948	\$ 18,876	
Telephone / Internet	\$ 2,200	\$ 3,556	\$ 3,600	\$ 3,071	\$ 3,100	\$ 3,411	\$ 3,360	
Treasurer Stipend	\$ 4,800	\$ 5,800	\$ 4,800	\$ 4,800	\$ 4,800	\$ 4,800	\$ 4,800	
Total OPERATIONS	\$ 45,685	\$ 46,138	\$ 46,495	\$ 46,915	\$ 47,480	\$ 47,750	\$ 49,366	
PASTOR								
Pastor's Salary	\$ 43,713	\$ 45,870	\$ 42,590	\$ 42,590	\$ 41,000	\$ 41,000	\$ 42,050	
Housing Allowance	\$ 23,000	\$ 23,685	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ 23,950	
Sub-Total	\$ 66,713	\$ 69,555	\$ 64,590	\$ 64,590	\$ 63,000	\$ 63,000	\$ 66,000	
Social Security / Medicare	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 4,820	\$ 5,050	Built into Salary in 2022
Pension & Medical/Dental Insurance	\$ 22,000	\$ 24,174	\$ 24,000	\$ 22,763	\$ 24,000	\$ 23,963	\$ 25,740	
Cell Phone Allowance	\$ 1,475	\$ 1,112	\$ 720	\$ 673	\$ 720	\$ 780	\$ 720	
Auto Allowance	\$ 2,000	\$ 1,872	\$ 2,000	\$ 1,187	\$ 2,000	\$ 1,668	\$ 2,000	
Professional Expenses	\$ 1,500	\$ 1,240	\$ 1,500	\$ 610	\$ 1,500	\$ 853	\$ 1,500	
Sub-Total	\$ 26,975	\$ 28,398	\$ 28,220	\$ 25,233	\$ 33,220	\$ 32,084	\$ 35,010	
Pastor Nominating Committee	\$ 5,000	\$ 4,381	\$ -	\$ -	\$ -	\$ -	\$ -	
Total PASTOR	\$ 98,688	\$ 102,334	\$ 92,810	\$ 89,823	\$ 96,220	\$ 95,084	\$ 101,010	

Forked River Presbyterian Church - 2024 Budget Final

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FORKED RIVER PRESBYTERIAN CHURCH BUDGET WORK SHEET	2021		2022		2023		Budget 2024	Notes
	Budget	Actual Income / Expense	Budget	Actual Income / Expense	Budget	Actual Income / Expense		
STEWARDSHIP								
Offering Envelopes	\$ 400	\$ 497	\$ 500	\$ 555	\$ 300	\$ 566	\$ 300	
Program	-	-	-	-	300	-	400	
Membership Committee	-	-	-	-	300	-	300	
Total STEWARDSHIP	\$ 400	\$ 497	\$ 500	\$ 555	\$ 900	\$ 566	\$ 1,000	
WORSHIP								
Choir Director Salary	\$ 12,000	\$ 12,346	\$ 22,000	\$ 19,057	\$ 22,000	\$ 19,264	\$ 21,360	
Handbell Director Salary	\$ 3,500	\$ 2,623	\$ 4,500	\$ 4,591	\$ 4,500	\$ 4,500	\$ 4,635	
Choir - Music Supplies	\$ 1,000	\$ 242	\$ 1,000	\$ 914	\$ 1,000	\$ 542	\$ 1,500	
License For Music	\$ 750	\$ 858	\$ 600	\$ 467	\$ 600	\$ 226	\$ 300	
Choir Director Vacation / Substitute	\$ 500	\$ 450	\$ 500	\$ 425	\$ 375	\$ 1,250	\$ 625	
Substitute Pastor	\$ 875	\$ 700	\$ 1,400	\$ 800	\$ 1,400	\$ 1,350	\$ 1,400	
Supplies & Programs	\$ 600	\$ 75	\$ 1,200	\$ 478	\$ 1,200	\$ 392	\$ 1,000	
Piano Tuning	-	-	-	-	240	-	250	
Total WORSHIP	\$ 19,225	\$ 17,294	\$ 31,200	\$ 26,732	\$ 31,315	\$ 27,524	\$ 31,070	
Capital Recovery Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	This is to pay back our borrowed reserves used to pay expenses in previous years. A total of \$203,535 was borrowed. Assume payback over 20 years.
Total NORMAL EXPENSE	\$ 229,267	\$ 265,991	\$ 241,037	\$ 235,378	\$ 243,960	\$ 233,132	\$ 262,242	
Income (from page 1)	\$ 179,469	\$ 183,061	\$ 197,338	\$ 242,577	\$ 213,650	\$ 224,374	\$ 224,660	
Surplus / (Deficit)	\$ (49,798)	\$ (82,930)	\$ (43,699)	\$ 7,199	\$ (30,310)	\$ (8,758)	\$ (37,582)	

**Accumulated
Deficit Spending
since 2008**

\$ (210,870)

Capital Building Fund

Expenses

Year	Item	Cost	Depreciation Term (years)	A/C Unit	New Carpets	HVAC Burners	AC Unit Payback	Roof Payback	Front Steps Payback	Annual Depreciation
2012	New AC Unit	\$ 4,000	5				\$ 800			\$ 800
2013	New Roof	\$ 5,655	10				\$ 800	\$ 566		\$ 1,366
2013	Front steps	\$ 5,400	10				\$ 800	\$ 566	\$ 540	\$ 1,906
2014							\$ -	\$ -	\$ -	\$ -
2015	HVAC Burners	\$ 12,900	5				\$ 800	\$ 566	\$ 4,860	\$ 6,226
2016						\$ 2,580	\$ 800	\$ 566		\$ 3,946
2017	New Carpets	\$ 4,114	5			\$ 2,580		\$ 566		\$ 3,146
2018					\$ 823	\$ 2,580		\$ 566		\$ 3,969
2019					\$ 823	\$ 2,580		\$ 566		\$ 3,969
2020	A/C Unit	\$ 9,000	5			\$ -		\$ -		\$ -
2021				0						\$ -
2022				0	\$ -	\$ -		\$ -		\$ -
2023				1800	\$ 823	\$ 2,580		\$ 566		\$ 5,769
2024				1800	\$ 823			\$ 566		\$ 3,189
2025				1800	\$ 823			\$ 566		\$ 3,189
2026				1800						\$ 1,800
2027				1800						\$ 1,800
2028										\$ -
Total		\$ 41,069								\$ 41,075

Depreciation Term
 10 years for Building Projects (IE Roof, renovation)
 5 years for Equipment (IE Refrigerator, HVAC)

* 12/31/12 - \$3,200 was transferred from the Wellsley Capital Fund to pay for the new A/C unit (the total cost was \$4,000 less the depreciation of \$800 for 2012)

** 10/25/13 - \$5,655.00 less 2103 depreciation of \$1,365.50 is equal to \$4,289.50 is what was transferred from the Wellsley Capital Fund to General account to pay for new roof.

*** 12/11/13 - \$5,400.00 less 2013 depreciation of \$540.00 is equal to \$4,860.00 is what was transferred from the Wellsley Capital Fund to General account to pay for new steps in the front of the church.